Laceyville Borough Council Meeting

Tuesday, April 4, 2023

342 Church St Laceyville, PA 18623

Meeting called to order at 7:03pm followed by the Pledge of Allegiance led by Council President Kristy Fassett.

Present: Kristy Fassett, Mary Robinson, Jaime Lopez, Tari Trowbridge, Jeff Shotwell, Lisa Mapes, Jaye Butler, Shelly Shotwell, and Warren Howeler

**Secretary Minutes** from the March 14, 2023, meeting were reviewed and approved, 1st Tari Trowbridge, 2nd Jaime Lopez, with no changes recommended.

**Treasurer’s Report**

1. March 2023 financials were provided for review.
2. Motion presented to apply any funds in the gas lease account over $150,000 end of each month to the balance of the paving loan, and also approve the Treasurer’s Report as presented. Motion made by Jaime Lopez, 2nd Mary Robinson.

**Community Events**

1. Shelly reported the community egg hunt event went really good. Received donations of $500.
2. Shelly discussed the Community Yard Sale event, decided July 8, 2023, for date. Need to create a map, advertise in paper and on Facebook, and create a stuffer for in water bills.
3. June Vendor Market event – Laceyville Firemen will hold a Chicken BBQ. Dinner will be $12 at Fiehall and seating will be available.
4. Shelly attended the Wyalusing Chamber of Commerce Dinner on March 22, 2023, and she shared that Laceyville Borough could join the Wyalusing Chamber of Commerce for $100. Membership would include educational courses and information that could assist with grant writing and other business services.
5. Spring Clean up possibly on 1st Friday/Saturday in June? Kristy will contact refuse companies to see who can provide services.

**Mayor’s Report**

1. Jeff reported that he was contacted about town clean up along the roads. Volunteers would be needed to complete this.
2. Jeff reported that Laceyville Goodwill Fire Company notified of a car parked behind the firehall that is in the way when firetrucks pull out. Attempting to locate the owner of the vehicle and will continue to do so. Would like to restrict 2 additional parking areas at this location. When milling is completed could paint lines, put up signs, etc. Motion to paint lines for additional restricted parking behind firehall made by Jaime Lopez, 2nd Tari Trowbridge. Kristy will order 3 signs to put at this location.
3. Discussed possibility of an ordinance officer, which will be discussed in more detail in the future.
4. Kristy and Lisa will work on getting the current ordinances scanned electronically. Kristy will send to Council for review and recommendations for any changes needed.

**Water**

1. Jaye reported all testing is coming back good.
2. All reports are submitted for 2022 with no violations.
3. Kristy and Jaye are researching to see if they can get informational pamphlets to provide to residents about the importance of minerals in the water.
4. Jaye shared that there is nothing in the Borough water testing that shows mineral contents is an issue.
5. The current water system is comprised of steel pipes, and if these are rusting and need to be replaced, would need to dig up the new street.

**Streets**

1. Kristy will notify some vendors for pothole repairs.
2. There are cracks near the curbs that already need to be tarred. Also, some cracks that go across the street.
3. Entrance to Laceyville Borough building needs repairs. Can this be fixed with millings? May need to put a pipe in first before putting down millings. Kristy will contact Dave Brown about this project.
4. Kristy will follow up on the estimate to fix the lot behind the firehall with milling work.

**Sewer Update**

**Parks**

1. Walking Trail- discuss idea for area of walking trail at May meeting. Use some millings for this? Need to get an estimate for this too.
2. Kristy provided an estimate, from Wysox Sand & Gravel, for the 25x34 area of the basketball court.
3. Wyoming County opened grants for Act 13 on April 3, 2023. Could receive up to $5,000/project. Kristy is working on completing paperwork to send the park project for concrete and pavilion.
4. Once the pavilion is finished, may consider the option for event reservations.
5. Kristy shared that the Susquehanna River Rats team will be putting in new bases and working on the infield. They will also need to roll the field. The team may look into putting a shed at the park. The Agreement between Susquehanna River Rats and Borough of Laceyville with be signed by all parties at a future date.
6. The baseball field may need to be used for some RTL practices.

**Mowing Bids** – Received one bid as of the due date that was advertised, which was opened and reviewed at the meeting. Nwallawns LLC was only bid received, which is the company that has completed mowing services in previous years. The mowing services will include:Wiles Park, Waterworks Park and East Entrance to Borough and Welcome Sign. Motion to accept mowing bid by Nwallawns LLC for all locations made by Tari Trowbridge, 2nd by Jaime Lopez. Note: Mowing for Donovan Park will be put out for bid later, as the concrete work and pavilion will change area to be mowed.

**Correspondence**

1. ARPA Funds Report – Kristy will complete this by April 30, 2023 deadline.
* ARPA funds should be used for the water system. Motion to move remaining ARPA funds ($26,470.06) to water savings account for water system improvement needs. Motion made by Mary Robinson, 2nd by Jaime Lopez.

**New Business**

**Old Business**

1. Motion to have Lisa upgrade QuickBooks to desktop version 23.0 made by Mary Robinson, 2nd by Jamie Lopez.
2. Lisa suggests a company called Elavon, which was recommended by Community Bank, as an option for manual credit cards and keep PayPal as an option for customer payments too. Motion to move to Elavon, for manual credit card payments, as replacement for PayPal Here made by Jaime Lopez, 2nd by Mary Robinson.

Motion to Adjourn at 8:56pm made by Mary Tari Trowbridge, 2nd by Mary Robinson.

Next meeting Tuesday, May 2, 2023, at the Borough office, 342 Church Street Laceyville, PA 18623

Minutes recorded by Secretary, Lisa Mapes