Laceyville Borough Council Meeting

Tuesday December 6, 2022

342 Church St Laceyville, PA 18623

Meeting called to order at 7:03 p.m. followed by the Pledge of Allegiance led by Council President Kristy Fassett.

Present: Kristy Fassett, Mary Robinson, Heather Fave, Jamie Lopez, Warren Howeler, Jaye Butler, Tari Trowbridge, Shelly Shotwell, Lisa Mapes

Secretary Minutes from the November meeting were reviewed and approved, 1st Mary Robinson, 2nd Tari Trowbridge, with no changes recommended.

Treasurer’s report from the November meeting reviewed and approved, 1st Tari Trowbridge, 2nd Jamie Lopez, with no changes recommended.

President Fassett presented a letter of resignation from Breanna Dilmore. Motion made by Mary Robinson. 2nd by Jaime Lopez. Motion approved.

**Community Events**

* 1. The table fees for the vendor event earned the Parks fund $350 with 13 vendors total
  2. Cookies, hot chocolate, and donut holes will be provided by council

**Mayor’s Report**

**Water**

1. Jaye reported a water leak on the corner of Main Street and Franklin. Jaye and Dave Brown were able to repair
2. Water/Sewer bill collection is in process – up to 3rd notice
3. Jaye proposed ordering back up parts to have on hand in case of a water emergency.

**Parks**

1. NA

**Streets**

1. Kristy reported that she is working to get line painters scheduled to finish the Main Street paving project.
2. The paving project came in lower than expected at $298,125k. Council is keeping the original loan amount and will pay less cash up front and anticipate making principal payments once the loan is fully established.
3. Snow removal bid was received by DR Brown’s Hauling LLC. Motion made by Jaime Lopez to accept. 2nd by Mary Robinson. Motion approved.

**Correspondence**

1. Act 57 – Effect of Failure to Receive Tax Notice – waives fees if tax bill not received
2. Street lighting bills submitted for Liquid Fuels grant – online

**Old Business**

1. Council voted to offer Lisa Mapes the Secretary/Treasurer position at a rate of $1000 per month. Motion made by Mary Robinson. 2nd by Jamie Lopez.
2. Motion made to adopt state/county EMA plan 1st by Tari Trowbridge. 2nd by Mary Robinson. Motion approved.

**New Business**

1. 2023 Mileage certification – no change
2. Joint Municipal Sewer Authority resignation of Andrea Robinson. Motion to accept by Tari Trowbridge. 2nd by Mary Robinson
3. P Joseph Lehman – consulting engineer. Motion to retain their services for 2023 made by Mary Robinson. 2nd Tari Trowbridge

**Budget preview**

1. Changes made to adjust Treasurer/Secretary salary. 75% from the General Fund/25% Water. (removed $3k from road repair)
2. Motion to make the final budget available for public view made by Mary Robinson. 2nd by Jaime Lopez. Motion approved.
3. Letter of Resignation from Heather Fave presented to council. Motion to accept resignation made by Tari Trowbridge. 2nd by Mary Robinson. Motion approved.

Motion to Adjourn at 8:38 p.m. Made by Jaime Lopez, 2nd by Mary Robinson

Next meeting Tuesday January 3, 2023, at the Borough office, 342 Church Street Laceyville, PA 18623

Minutes recorded for the last time by Secretary Heather Fave