Laceyville Borough Council Meeting

Tuesday, February 7, 2023

342 Church St Laceyville, PA 18623

Meeting called to order at 7:06 pm followed by the Pledge of Allegiance led by Council President Kristy Fassett.

Present: Kristy Fassett, Mary Robinson, Jaime Lopez, Tari Trowbridge, Jeff Shotwell, Lisa Mapes, Jaye Butler, Shelly Shotwell, and Warren Howeler

**Secretary Minutes** from the January 3, 2023, meeting were reviewed and approved, 1st Marie Robinson, 2nd Jaime Lopez, with no changes recommended.

**Treasurer’s Report**

1. January 2023 financials reviewed.
2. Lisa reported that *PayPal Here App* will be discontinued on April 3, 2023, Tari Trowbridge and Lisa Mapes will research other options for accepting credit card payments.
3. Lisa will add the Highway Fund and the “Paving” Loan details to the monthly Treasurer’s Summary report that is provided to Council.
4. Tari Trowbridge recommended transferring $100,000 from Gas Lease Account.
5. Tari Trowbridge made a motion to pay the $100,000 on the loan balance, 2nd Mary Robinson.
6. Treasurer’s Report approved, 1st Tari Trowbridge, 2nd Mary Robinson.

**Community Events**

1. Shelly reported Christmas Event made $350 from vendors Most vendors are interested in coming back for event in the Spring.
2. Egg Hunt will be held Saturday, April 1, 2023, with rain date of April 8, 2023. There will be approximately 3,000 eggs to stuff and Shelly will solicit businesses for baskets. Kristy will find out about having a food truck at the event.
3. Summer Outdoor Market Event will be June 10, 2023, with rain date of June 11, 2023.
4. Halloween Parade will be Saturday, October 28, 2023.
5. Christmas Event is not yet scheduled, still discussing details of this.
6. Discussed March/April Murder Mystery Group Event.
7. Discussed Mother’s Day event.

**Visitors**

1. Austin Kriner, is not interested in a Council position, he is only interested in possibly attending meetings at this time.

**Mayor’s Report**

1. Jeff reported that cold weather affects the battery in the speed limit sign and he will take care of it.

**Water**

1. Jaye reported all testing has been good.
2. Jaye stated there were some high flows during the cold spell, maybe people running water to prevent frozen pipes.

**Sewer Update**

1. Kristy reported there are currently 9 sewer shutoffs.
2. Jaye shared that if Borough Sewer does not have authority to turn off sewer because they do not have authority over water, then Borough Water Department is to handle the shut off.
3. Shut off will be 10 days from the date the notice is posted.
4. After 90 days of non-payment of sewer shut off process will start.
5. Jaye will take care of the notices and shut offs.

**Streets**

1. Jeff will continue to change the speed sign battery.
2. Kristy reported that the trash cans are still on backorder.
3. Kristy is still working on the line painting.
4. Kristy stated the lights by Borough Office and around town are now working.

**Parks**

1. Kristy reported that Crawford’s are going to leave the portable toilet at the park.
2. Discussed a pavilion at the park. Jeff will look at options to buy a kit or have it built.
3. Looking to put in a basketball court at the park, this will be a half-court.
4. Jeff reported idea of a boat ramp would be expensive and involve a lot of paperwork, as there are many stipulations with the waterway. Discussed idea of a kayak stopping point instead.
5. The Susquehanna River Rats baseball team is still interested in using the baseball field. Kristy reported that the Solicitor is working on an agreement to give to the baseball organization by the March meeting.

**Correspondence**

1. Lisa reported that Laceyville Borough continues to receive correspondence about the US Government’s System for Award Management and the incomplete registration for Laceyville Borough Police department. Lisa will complete this online, and answer all questions as N/A.

**New Business**

**Old Business**

1. The keyboard for the Surface has been replaced.
2. Kristy is working on webinars for Lisa.

Motion to Adjourn at 8:11pm made by Mary Robinson, 2nd by Jaime Lopez.

Next meeting Tuesday, March 7, 2023, at the Borough office, 342 Church Street Laceyville, PA 18623

Minutes recorded by Secretary, Lisa Mapes