Laceyville Borough Council Meeting

Tuesday January 3, 2023

342 Church St Laceyville, PA 18623

Meeting called to order at 7:08pm followed by the Pledge of Allegiance led by Council President Kristy Fassett.

Present: Kristy Fassett, Mary Robinson, Jaime Lopez, Warren Howeler, Jaye Butler, Lisa Mapes

Attendance via Zoom: Jeff Shotwell & Tari Trowbridge

Secretary Minutes from the December 6, 2022 and December 27, 2022 meetings were reviewed and approved, 1st Jaime Lopez, 2nd Tari Trowbridge, with no changes recommended.

Treasurer’s report for December reviewed. Lisa Mapes will provide revised reports for December after all accounts are reconciled. Approved, 1st Tari Trowbridge, 2nd Jaime Lopez

**Community Events**

* 1. The Christmas Event went well. May need to consider moving to another location, due to the number of vendors involved. Add discussion to February agenda for full recap of the event from Shelly Shotwell.

**Mayor’s Report**

1. Jeff reported that, due to the warm weather, the ice has melted.

**Water**

1. Jaye reported he had handled some freeze ups.
2. Jaye had Brown’s do some digging and they did a good job.
3. There have been no issues with the lab work completed.

**Streets**

1. Jeff will take care of the speed sign battery.
2. The lights at the Borough Office are now working.
3. The lights downtown are working.
4. Kristy reported that the trash cans should arrive in a couple of weeks.

**Parks**

1. Park is closed for the season- only playground is open.
2. Kristy will follow up and ensure portable toilet is picked up.
3. Ron Sands and Gabe Sheldon presented to Borough Council a request to use the baseball field at the park for travel baseball teams-Susquehanna River Rats 10U, 11U & 12U. The teams are looking have practices/scrimmages. The teams offered to take care of expenses for maintaining the field and may need to have a shed to store their equipment. Bases will have a plug, so there will not be any open holes. The team is willing to mow the field. Gabe will email the team’s insurance for review by Laceyville Borough Solicitor. Kristy will let Gabe know a decision by February-March 2023.

**Correspondence**

**New Business**

1. Keyboard for Surface used by Secretary needs to be replaced. Motion to purchase keyboard replacement by Mary Robinson. 2nd by Jaime Lopez.
2. Motion by Jaime Lopez to complete an automatic payments form with Community Bank for the monthly paving loan installments. 2nd by Mary Robinson.
3. Kristy presented a change in office hours from Tuesdays 3:30pm-7:00pm to Wednesdays 4:30pm-7:00pm. Motion to change office hours as presented made by Mary Robinson. 2nd by Jaime Lopez. Tari recommended a notice of the new office hours be sent with the water bills. Kristy agreed and will also include the Council vacancy in the notice as well. Mary will update new office hours on the Facebook page.
4. Ken Johnson will again be the Bradford County Tax Collection Committee Delegate for Laceyville Borough. Lisa Mapes, will sign and return the required form when received from Ken.

 **Old Business**

Motion to Adjourn at 7:37pm made by Mary Robinson, 2nd by Jaime Robinson.

Next meeting Tuesday February 7, 2023, at the Borough office, 342 Church Street Laceyville, PA 18623

Minutes recorded by Secretary, Lisa Mapes