Laceyville Borough Council Meeting

Wednesday, July 5, 2023

342 Church St Laceyville, PA 18623

Meeting called to order at 7:03pm followed by the Pledge of Allegiance led by Council President Kristy Fassett.

Present: Mary Robinson, Jaime Lopez, Jeff Shotwell, Lisa Mapes, and Jaye Butler

Participated by Zoom: Kristy Fassett & Tari Trowbridge

**Secretary Minutes** from the June 7, 2023, meeting were reviewed and approved, 1st Jaime Lopez, 2nd Mary Robinson, with no changes recommended.

**Treasurer’s Report**

1. June 2023 financials were provided for review.

Motion to approve the Treasurer’s Report as presented made by Mary Robinson, 2nd Jaime Lopez

1. Tari Trowbridge inquired about the elevated employer payroll taxes for Laceyville Water Company. Lisa Mapes will look into this and report to Council.

**Community Bank** Community Bank, NA, discussed the opportunities that are available for Laceyville Borough and Laceyville Water Company.

Representatives present: Geoffrey Germann, Jacky Mizele, Greg Culver and Courtney Salsman.

Geoffrey Germann discussed:

1. Close the following 4 Savings Statement Accounts and open money market accounts; Municipal Waterwork #877375, Street Maintenance #888584, Royalty Savings #2010908685, General Savings #2010911762. This would maximize the rate of return as money market accounts start at 2.75%, which would be 250 times the current earnings. Money Market Accounts allow for up to 6 transactions per month without penalty.
2. There are currently some checking accounts that are non-interest bearing. Kristy, explained that accounts, such as Impact Fee Account, cannot accrue interest.

Jacky Mizele discussed:

1. 2 different cash management platforms offered by Community Bank. 1. Retail Platform which allows one person to have access. 2. Premier Business Connect – provides multiple users to have access and has an administrator to control user access. Laceyville Borough and Laceyville Water Company will continue to keep access for only one person. Jacky also explained that Community Bank offers a scanning deposit process. Lisa Mapes stated that this will not be used now, but something to consider for the future.

Tari Trowbridge asked if Community Bank, NA provides options for a CD Ladder. This is something that can be done, and Courtney Salsman will contact Lisa Mapes with more information.

**Community Events**

1. Community Yard Sale event. In absence of Shellyann Shotwell, Kristy Fassett reported that there will be an ad for the July 15 event in the paper week of July 10. Deadline to have information on the map is Friday, July 6.
2. Holiday Event. Kristy is working to obtain 2 tents for the event. Also looking for options of tables/chairs.

**Mayor’s Report**

1. Jeff reported that the pavilion for Donovan Park was delivered on Tuesday, July 5, 2023, and the check has been issued for $6,293.44. The original estimate was for $6,813.72.
2. Jeff continues working on the sign and he suggests that Council consider purchase of solar signs, as the battery charger is still a problem.
3. Laceyville signs are getting fixes. The sign on west side is getting repainted and on east side the sign will be rebuilt with new letters and re-stained.
4. Kristy would like a work bee setup to get Holiday decorations and flags down.

**Water**

1. Jaye reported that all testing has been coming back good.
2. Had to do additional samples because of a DEP issue.
3. There are supply chain issues and Jay may need to drive someplace to get needed supplies.
4. Jaye is working on getting someone to trim the trees along the road to Spring Hill.
5. Lisa Mapes reported that July water invoices were billed, July 5, 2023.

**Streets**

1. Kristy reported that the last 2 projects were completed:

1. Canal Street

2. Parking Lot behind Firehall

1. Kristy has been contacted about the alley behind main street businesses. The businesses will pay for DR Brown Hauling to complete the work if Laceyville Borough is willing to donate millings from recent paving/projects. Motion by Jaime Lopez to donate left over millings for work to be done on alley. 2nd by Mary Robinson.
2. Firehall. Kristy with Laceyville Borough solicitor, regarding the disabled car that remains in the parking lot by firehall. The solicitor stated that regardless of any ordinances that Laceyville Borough may have in place, a resident cannot leave a car parked for a long time. A letter should be sent with certified signature to the address on the vehicle registration, then wait 10-15 days before next actions. Jaime was in contact with someone that might own the car and he will get address for car owner to Kristy.

**Parks**

1. Jeff will start working on the pavilion on Saturday, July 8.

**Correspondence**

1. Lisa reported that $11,261.24 has been received for the Act 13/Impact Fee.

**New Business**

1. Lisa will be on vacation week of July 10-14.
2. Blue Ridge Internet will be discontinuing the Pro3 plan that Laceyville Borough currently has. David Aon, from Blue Ridge, has provided options to upgrade to a new plan prior to discontinuation. Lisa will review options with Kristy then present for decision.

**Old Business**

1. Credit Card Processing – Lisa reported credit card processing is now available. She has put slips in the July water invoices to let customers know. Software to run credit card payments is downloaded on Laceyville Borough laptop.

Motion to Adjourn at 7:50pm made by Jaime Lopez, 2nd by Mary Robinson

Next meeting Tuesday, August 1, 2023, at the Borough office, 342 Church Street Laceyville, PA 18623

Minutes recorded by Secretary, Lisa Mapes