Laceyville Borough Council Meeting

Wednesday, June 7, 2023

342 Church St Laceyville, PA 18623

Meeting called to order at 7:01pm followed by the Pledge of Allegiance led by Council President Kristy Fassett.

Present: Kristy Fassett, Mary Robinson, Jaime Lopez, Tari Trowbridge, Greg Shotwell, Lisa Mapes, Jaye Butler, and Shelly Shotwell

**Secretary Minutes** from the May 2, 2023, meeting were reviewed and approved, 1st Jaime Lopez, 2nd Mary Robinson, with no changes recommended.

**Treasurer’s Report**

1. May 2023 financials were provided for review.

Motion to approve the Treasurer’s Report as presented made by Mary Robinson, 2nd Jaime Lopez

1. Transfer remaining funds in the Community Bank Laceyville Borough Insurance Account # 2010222897 and also the Laceyville Borough Law Enforcement Account #2010215800 to the Laceyville Borough General Savings Account# 201091172. Motion made by Tari Trowbridge, 2nd Jaime Lopez.

**Community Events**

1. Outdoor Market Event June 10, 2023. Shelly reported there are 23 registered vendors and total of $470 in fees collected. A coffee truck will be coming. There have been 30 presale chicken dinners sold and there will be 100 additional dinners available. The firehall will be open for people that may want to eat in there. Shelly has requested road closed and cones by 12:00pm for the event.
2. Community Yard Sale event. Decision was made to move the Community Yard Sale event from July 8 to July 15. This change will work around the July 4 Holiday and also give time to prepare a map.

**Mayor’s Report**

1. Jeff reported that the pavilion for Donovan Park has been ordered. It will be approximately 3-4 weeks. I will be delivered to Donovan Park and then construction can begin. Will need check for payment upon delivery.
2. There have been several thefts reported around the area, such as ATV’, etc. Jeff will contact the State Police.
3. The battery charger for the sign is not working. Jeff will work on repairs.

**Water**

1. Jaye reported all testing has been good.
2. There are trees that need to be trimmed along the road up to Spring Hill.
3. Jaye is reworking the bid for the water replacement that will be purchased using the ARP funds.
4. The Consumer Confidence Reports are ready and will need to be distributed by July 1, 2023.
5. In the May water billings a note was put on all customer invoices with outstanding payments over 90 days. Lisa reported that she has received 8 of these payments.
6. There are 5 customers on the sewer shut off list that also have an outstanding water balance over 90 days.
7. Discussed idea of using a different color paper to differentiate between water bills and sewer bills for the customers. It was decided to keep things the same for now.

**Streets**

1. Kristy provided a summary of the completed projects by DR Brown Hauling:

1.Borough Lot has been fixed

2.Patching & Pot holes in town have been completed. If patches do not work, need to hire engineers to repair.

The last 2 projects that should be completed:

1. Canal Street – pull millings out and fix then put millings down

2. Parking Lot behind Firehall

Motion by Jaime Lopez to begin the last 2 projects and complete the work. 2nd by Mary Robinson.

1. Jeff is still working on the wording for the sign to be put in the parking lot behind Firehall.

**Sewer Update**

1. Jaye reported that everyone paid from the list that was reviewed at the last meeting.

**Parks**

1. Pavilion for Donovan Park has been ordered, as stated in the Mayor’s report.
2. Walking Trail – Kristy will have the owner of the adjacent property come and talk with Borough Council about where the property line is around Donovan Park. Jeff suggested getting a copy of the GIS Survey from the Courthouse.

**Correspondence**

1. ARP funds were received in the amount of $4,168. These will be deposited into the ARP account. Will use for expenses to build the pavilion and walking trail.
2. IRS Notice- Lisa reported that a compliance check notice was received from the IRS. She will contact the Department of Treasury and identify what is required to complete this.

**New Business**

1. Shelly shared that some of the Laceyville signs coming into town are missing letters. Additionally, the sign by Meat Hook (Laceyville Business District) looks rough. Kristy will contact Bradco about possible sign replacements.

**Old Business**

1. Clean Up/Junk Day – Kristy reported that this went well and there was about 6 tons taken.
2. Credit Card Processing – Lisa has training scheduled with Elavon on June 13 at 11:00am.

Motion to Adjourn at 8:24pm made by Jaime Lopez, 2nd by Tari Trowbridge.

Next meeting Wednesday, July 5, 2023, at the Borough office, 342 Church Street Laceyville, PA 18623

Minutes recorded by Secretary, Lisa Mapes