Laceyville Borough Council Meeting

Tuesday, March 14, 2023

342 Church St Laceyville, PA 18623

Meeting called to order at 7:10 pm followed by the Pledge of Allegiance led by Council President Kristy Fassett.

Present: Kristy Fassett, Mary Robinson, Jaime Lopez, Jeff Shotwell, Lisa Mapes, Jaye Butler, Shelly Shotwell, and Warren Howeler

**Secretary Minutes** from the February 7, 2023, meeting were reviewed and approved, 1st Mary Robinson, 2nd Jaime Lopez, with no changes recommended.

**Treasurer’s Report**

1. February 2023 financials were provided for review.
2. $100,000 was transferred from Gas Lease Account and applied to the paving loan balance.
3. Quick Books desktop 2020 will be discontinued on May 31, 2023.
4. Still looking into options for credit card payments. Lisa will contact Community Bank and see what they can offer.

**Community Events**

1. Shelly reported that she is working on details for the Egg Hunt which will be held Saturday, April 1, 2023, with rain date of April 8, 2023. There have been donations and Shelly will continue to solicit for additional donations of candy and raffle baskets.
2. Sent 20 flyers to vendors for the Summer Outdoor Market Event on June 10, 2023, with rain date of June 11, 2023. Cost for vendors will be $30 for double and $20 for single. Discussed having Goodwill Fire Company do a chicken BBQ on this day. When vendor forms and/or money are returned Lisa will notify Shelly.
3. Christmas Event – Shelly still unsure of a date for this event.
4. Murder Mystery Group Event – Shelly still working on this.
5. Shelly asked if she should attend the Wyalusing Chamber of Commerce Dinner on March 22, 2023. Cost of the event is $45. Motion for Shelly to attend the event made by Mary Robinson, 2nd by Jaime Lopez.

**Mayor’s Report**

1. Jeff reported that the Laceyville Bridge Project is due to start in April 2025 and is expected to take 4-6 months. Jeff has an information packet and if anyone has questions, they can call him.
2. Jeff reported that he changes the battery in speed sign continuously. Kristy recommended to get a price on a charger and replacement batteries. Discussed idea of a solar sign.
3. Jeff still looking into pavilion options for Donovan Park. He would like to get concrete down by end of May to mid-June and will work on getting quotes. Jeff will look at prices of some small grills and would like to get some picnic tables donated.

**Water**

1. Jaye reported all testing is coming back good.
2. The chapter 10 report is good for this year.
3. Jaye stated that sewer shutoffs were taken care of.
4. There were only a couple of leaks that needed repaired.

**Streets**

1. Kristy noticed a couple of street poles are out and she will contact Penelec.
2. Kristy feels that Dave Brown is doing well with snowplowing.
3. Kristy is hoping to have the line painting completed around Easter. Jaime stated that Braintrim is having M. Mayo Striping perform line painting services. Would Laceyville Borough like to use the same company at same time and share in the cost? Kristy will contact Frank Holdren to discuss.

**Sewer Update**

1. Motion to approve, Linda Sabatelli, to fill the vacant seat on the Sewer Authority. Approval 1st by Mary Ronbinson, 2nd by Jaime Lopez.

**Parks**

1. Jeff reported again that he is working on the pavilion.
2. Kristy provided, for Council review, the Use Agreement between Susquehanna River Rats and Borough of Laceyville. It was recommended, by Laceyville Borough solicitor, that the baseball team should not mow the baseball field. Motion to provide Use Agreement to Gabe Sheldon and Ronnie Sands, with official signing of the agreement at the April 2023 Council Meeting. Motion approved 1st by Mary Robinson, 2nd Jaime Lopez.

**Correspondence**

1. Lisa will notify Rocket Courier to run ad for Laceyville Borough lawn mowing bids.
2. Lisa received a monetary donation and a completed form for sidewalk pavers. She will provide to Courtney Salsman at Community Bank.
3. Lisa reported that Laceyville Borough received liquid fuels for 2023 of $12,691.82.
4. Received agreement from Goodwill Fire Company to furnish fire protection. This will be signed and returned.
5. Lisa completed and returned the Accident Volunteer Insurance.

**New Business**

1. Motion to amend the agenda to include resolution to be signed for Independent Firm to complete the audit services annually1. Motion to amend agenda approved 1st by Jaime Lopez, 2nd by Mary Robinson. Kristy further explained that that the resolution was accepted for the Independent Auditing Firm to complete the annual audit for Laceyville Borough and an ordinance was completed, however a resolution is needed every year. Motion to approve the resolution made by Jaime Lopez, 2nd by Mary Robinson.
2. Change in office hours for March as follows: No office hours Wednesdays; March 22 or March 29. Replaced with office hours Mondays; March 20 and March 27 4:30-7:00pm. Mary will put change on Facebook and Lisa will put sign on Borough Office door.

**Old Business**

1. QuickBooks- consider replacing desktop version with online. What options are available with both desktop and online for credit card payments. Lisa will research.
2. Kristy is working on webinars for Lisa.

Motion to Adjourn at 8:15pm made by Mary Robinson, 2nd by Jaime Lopez.

Next meeting Tuesday, April 4, 2023, at the Borough office, 342 Church Street Laceyville, PA 18623

Minutes recorded by Secretary, Lisa Mapes