Laceyville Borough Council Meeting

Tuesday, May 2, 2023

342 Church St Laceyville, PA 18623

Meeting called to order at 7:04pm followed by the Pledge of Allegiance led by Council President Kristy Fassett.

Present: Kristy Fassett, Mary Robinson, Jaime Lopez, Lisa Mapes, Jaye Butler, Courtney Salsman, and Warren Howeler

**Secretary Minutes** from the April 4, 2023, meeting were reviewed and approved, 1st Mary Robinson, 2nd Jaime Lopez, with no changes recommended.

**Treasurer’s Report**

1. April 2023 financials were provided for review.
2. YTD principal paid on the paving loan is almost more than the outstanding balance of the loan.

Motion to approve the Treasurer’s Report as presented made by Jaime Lopez, 2nd Mary Robinson.

**Community Events**

1. Outdoor Market Event June 10, 2023. Kristy will send the flyer to Warren Howler and Lisa Mapes for distribution. Vendors will be setup along Main Street, from Maple to Church Street from 1:00pm-6:00pm. There will be a chicken BBQ provided by Goodwill Fire Co – dinners will be presale cost of $12 and include a chicken quarter, baked beans, macaroni salad and avroll. The price for just a quarter is $4.00. Can get tickets from any Fireman or at Community Bank.
2. Community Yard Sale event July 8, 2023. A map will be created, and flyers will be distributed around town and in the papers.
3. Junk Clean Up Day June 2 & June 3 – E&M Waste will provide services. Kristy will confirm with David Brown that location can be the at the welding shop. There will be no garbage, no electronics and no tires. For Borough Residents only and no personal pickup at residence this year. Friday, June 2 3:30-6:00pm and Saturday June 3 9:00am-12:00pm. Kristy will provide a flyer for Lisa to put in with the May water bills.

**Mayor’s Report**

1. Jeff is helping Kristy with the some of the street issues.
2. Working on the Main Street drainage issue
3. Jeff will put battery back in the sign
4. Jaime will provide Jeff with the information needed to put on the sign by parking area behind Firehall and Kristy will order the signs from Bradco.
5. Jeff will take down the Christmas lights and garland around town.

**Water**

1. Jaye reported all testing has been good.
2. Jaye contacted some companies for handouts about minerals and they are sending him some stuff.
3. Discussed the Consumer Confidence Report – Jaye will start working on this and would like to have Ken Patton print the report this year.

**Streets**

1. Kristy discussed several projects that are needed. Received estimates from DR Brown Hauling:

1.Borough Lot – Grading, pipe and millings $1752.50

2.Patching & Pot holes $2,074.60

3.Canal Street $3,767.50

4.Parking Lot behind Firehall $2,415

Motion by Mary Robinson to begin projects #1 and #2 now and then in June start the others, 2nd by Jaime Lopez.

1. Kristy was contacted about flags in town. She is waiting for some information to find replacements for upgraded flags between Maple and Church Street.
2. Kristy provided update on the garbage cans, looking into options for metal cans.
3. Robbie Wiles has been doing a great job taking care of things around town.
4. Courtney took care of the memorial brick application that was received. Someone from the Boro (Jeff) will need to set the bricks.

**Sewer Update**

1. Kristy reviewed the list received from Laceyville Sewer Authority.
2. If there are same delinquent customers for Laceyville Water Department and water is shut off for sewer non-payment, the water should not be turned back on until outstanding water payments are received.
3. Lisa will prepare the notices and Jaye will post the notices on May 4 or May 5.

**Parks**

1. Kristy started the process for the Wyoming County grant for Act 13. Needs to clarify some of the specifics for the concrete process at Donovan Park.
2. County designated ARP money – Laceyville Borough will receive approximately $4,500
3. Kristy is working with Ron Sands and Gabe Sheldon to get the agreement signed for the Susquehanna River Rats baseball team.
4. Kristy was contacted about the local Church Softball team using Donovan Park. They will provide her with dates for games and make sure they do not interfere with use by the Susquehanna River Rats team.
5. Walking Trail – Discussed the area for the walking trail at Donovan Park, most likely will be around the outside perimeter of the ball park. The new owner of the adjacent property of the ballpark has plans to start cleaning up around the perimeter. The goal is to get the walking trail completed by Fall 2023.

**Correspondence**

1. Received request for fax number of Laceyville Borough office. The office no longer has a fax line in service. Lisa will respond to the request.
2. Backflow Prevention – Jaye will take care of this. He explained that it is up to the property owner to complete what is recommended in the letter. If DEP tells Jaye he needs to shut off water because they didn’t adhere to recommendations, he will have to. Jaye asked if he could complete a course through Rural Water, after completion of the course he would be able to complete the inspections in house for individuals that have completed the Backflow Prevention recommendations. Motion by Jaime Lopez for Jaye to take the course through Rural Water for $180, 2nd by Mary Robinson. Jaye will take the course and receive the certification needed.

**New Business**

1. Laceyville Borough/Water Department office will be closed week of Memorial Day – May 29 to June 2. This will be in the paper, posted on Facebook, and Lisa will put sign on the door.
2. Courtney Salsman presented a proposal from Community Bank. The bank is offering a public funds money market special. Discussed maybe putting some gas lease money into a CD. Council decided to make it a year-end goal to setup new accounts to help funds grow.
3. Primary’s are May 16, 2023. Kristy Fassett and Tari Trowbridge are both running for another 4 year term. Each will need to be put in as a write-ins. If receive enough votes in primary will be on the ballot. There will be one vacant seat remaining for Borough Council.

**Old Business**

1. Lisa reported that QuickBooks has been updated to desktop version 23.0. Everything appears to be ok after the update.
2. Credit Card Processing – Lisa will proceed with the credit card processing services with Elavon. She will submit the application. She does not feel that we need to have equipment in the office for processing credit cards. Lisa will not advertise the credit card processing in the May water billings, as the services are not set up yet. She will plan to put in future water billing once the services are ready to be used.

Motion to Adjourn at 8:32pm made by Jaime Lopez, 2nd by Mary Robinson.

Next meeting Tuesday, June 6, 2023, at the Borough office, 342 Church Street Laceyville, PA 18623

Minutes recorded by Secretary, Lisa Mapes