Laceyville Borough Council Meeting

Tuesday, September 5, 2023

342 Church St Laceyville, PA 18623

Meeting called to order at 7:04pm followed by the Pledge of Allegiance led by Council President Kristy Fassett.

Present: Kristy Fassett, Jaime Lopez, Jeff Shotwell, ShellyAnn Shotwell, Phillip Brewer, Lisa Mapes, Jaye Butler, Warren Howler, and Courtney Salsman

**Secretary Minutes** from the August 1, 2023, meeting were reviewed and approved, 1st ShellyAnn Shotwell, 2nd Phillip Brewer, with no changes recommended.

**Treasurer’s Report**

1. August 2023 financials were provided to Council by Treasurer, Lisa Mapes, for review.

Motion to approve the Treasurer’s Report as presented made by Jaime Lopez, 2nd ShellyAnn Shotwell

1. Borough Council continues to look into CD options with Community Bank to invest some of the funds from royalty account.

**Community Events**

1. Holiday Events:

Christmas Event. ShellyAnn will have flyers out at the end of the week for vendors of this event.

Halloween Event. Flyers will be put out at business and put on Lacevyille Community Events Facebook page.

-The street will need to be closed October 28. Registration for the Costume Party begins at 4:00pm and judging will begin at 5:00pm. Trunk or Treating is 5:30-7:00pm. Trick or Treating around town is 6:00-7:00pm.

Witches Tea Event. October 21, 2023, from 2:00-5:00pm at Goodwill Fire Company

**Mayor’s Report**

1. Jeff reported that the sheet metal did not get put on the pavilion at Donovan Park. He hopes to get this put on in September.
2. Jeff has someone coming to look at the Laceyville signs. This individual will make repairs to the signs for free.
3. Picnic tables would be nice at Donovan Park and Jeff will talk to Wyalusing High School about the possibility of getting some tables made.

**Water**

1. Jaye reported that a flushing hydrant has been put in at the end of Franklin Street. He has been flushing 4-5 days/week.
2. Trees have been trimmed along Spring Hill line. Lisa shared that Steve Ciprich left a voicemail stating he was thankful that the trees were taken care of.
3. Another pole needs to be put in to pick up slack in line and Jaye will ask David Brown if he can take care of this.
4. In 2024, figure out a way to make the road to the reservoir better for a long-term solution.
5. Jaye will get meters read and Lisa will start billing and get invoices out.

**Streets**

1. Behind Firehall – receive an estimate from David Brown to get work done and put signs up.
2. Main Street- need to clean up weeds and trim trees. Kristy will get an estimate from David Brown for clean up/trim trees, take care of weeds, and clean storm drains. Looking for early November to get this done.
3. The car behind the Firehall has been taken care of.

**Sewer**

1. Kristy reviewed and signed the list of names provided by Laceyville Borough Municipal Authority for water shut off notices.

-Jaye will post these notices on Friday, September 8, 2023. Lisa will prepare letters with this date.

**Parks**

1. Kristy reported that the concrete work at Donovan Park is done, and it looks good. She will take pictures and post them on the Laceyville Community Events page.
2. Randy Brigham put up the basketball hoop and rim at Donovan Park. Kristy has ordered the stainless-steel net.
3. Discussed the walking trail at Donovan Park. It was decided that the trail should be kept inside the fence at the park. There are millings left that can be used for the trail.
4. Discussed idea of a bike park with jumps, etc at Donovan Park.
5. Tari talked to David Brown about clearing out for kayaks to come up from the river at Donovan Park.

**Correspondence**

1. Microsoft Office 365 annual subscription is renewing on October 5, 2023 for $69.99.
2. Lisa reviewed the changes that are needed for the Laceyville Borough contact information that was sent by Ken Johnson. She will make these changes, as confirmed by Council Members, and return to Ken Johnson.
3. Received a solicitation from Municipal Services Group located in Montrose, PA. This business offers accounting services and also grant writing for municipalities. Lisa will file for future reference.

**New Business**

1. Discussed purchase of a memorial for Robert Wiles. Options included placing a brick on Main Street, a memorial bench, or a flower planter at the Memorial.

-Council Members will continue to think of options and discuss at the October meeting.

**Old Business**

1. Kristy and Lisa reviewed the options proposed by Blue Ridge for phone and internet. Both agree that the PRO100 option in the proposal would be best. This includes 2 phones and 100 BPS with a 3-year contract.
2. Courtney Salsman, from Community Bank, provided the signature forms for the new money markets to authorized individuals: Kristy Fassett, Jaime Lopez, and Lisa Mapes.
3. Lisa will contact Courtney Salsman at Community Bank and request CD options of 6, 12, 18 & 24 months. With possibility of investing from $25,000 to $100,000. When received Lisa will email to Council Members for review and discussion at next meeting.

Motion to Adjourn at 8:30pm made by Phillip Brewer, 2nd by ShellyAnn Shotwell.

Next meeting Tuesday, October 3, 2023, at the Borough office, 342 Church Street Laceyville, PA 18623

Minutes recorded by Secretary, Lisa Mapes