

Laceyville Borough Council Meeting  
Tuesday, September 3, 2024  
342 Church St Laceyville, PA 18623

Meeting called to order at 7:00pm followed by the Pledge of Allegiance led by Council President Kristy Fassett

Present: Kristy Fassett, Tari Trowbridge, ShellyAnn Shotwell, Phillip Brewer, Jaime Lopez, Lisa Mapes

Attendance via Zoom: Jeffrey Shotwell

Others in Attendance: Jaye Butler, Warren Howler, Duane Shrimp, Rick Sherman, Thor Trowbridge, Visitors from Great Britain; Roger Wakefield and Beverley Wilkins, Representatives from Braintrim Township; Frank Holdren, Brad Fassett, & Ken Johnson.

**Biosolid Presentation.** Representatives from Braintrim Township presented information regarding biosolids (human manure) that are being used on a farmer's fields within the area. Rick Sherman provided contact numbers for 2 individuals at the PA Department of Environmental Protection (DEP). Laceyville Borough residents can contact Brianna Maker 570-826-2359 and Scott Novatnak 570-826-2337 at DEP. It was also recommended that residents also contact State Representative Tina Pickett. Laceyville Borough cannot do anything about the biosolids used within the area, can only make residents aware these are being used.

**Street Maintenance Opportunity.** Laceyville Borough resident, Duane Shrimp, presented to Council his offer to keep the streets within Laceyville Borough maintained. Duane offered his services as a 40-hour work week. Services would include sweeping sidewalks, trimming shrubs/trees, pulling weeds, etc. Kristy shared that a 15-20 hour week would be a better estimate. Laceyville Borough will wait for current lawnmowing contracts to expire. Council will contact Duane with decision.

**Secretary Minutes** from the August 6, 2024, Council Meeting and also the August 22, 2024, Special Public Hearing & Special Meeting, were reviewed and approved, 1<sup>st</sup> Phillip Brewer, 2<sup>nd</sup> by Jaime Lopez, with no changes recommended.

### **Treasurer's Report**

1. Lisa reviewed the Summary of Account balances as of August 31, 2024.
2. Laceyville Borough has paid \$3,000 less in interest on the paving loan than paid in 2023.
3. Lisa will review and confirm that Annual Budget amounts that are reflected on the Profit & Loss Budget Performance report she provided.
4. Laceyville Borough has earned approximately \$3,000 interest on the CD at Community Bank.

Motion to approve the Treasurer's report as presented, made by Tari Trowbridge, 2<sup>nd</sup> by ShellyAnn Shotwell

### **Community Events**

1. Witch's Tea Event. Saturday, October 19, 2024 1-4pm. Shelly is working on catering for the event. Kristy will order supplies needed.
2. Community Halloween Event. October 26, 2024 3-8pm. Shelly did not have an update on this event.

### **Water**

1. Jaye is reading water meters for billing in September.
2. Jaye reported that water samplings continue to come back good and there are still more to be sent.
3. The Second Street water repairs are completed.
4. Jaye is working on the Service Line Survey that is required to be filed in October.
5. The line detector was ordered and received.

6. Jaye reported that he still needs to contact someone to replace the valve on the reservoir.
7. Motion to order a combination metal detector/line location for cost of \$599+tax, 1st Jaime Lopez, 2<sup>nd</sup> by ShellyAnn Shotwell.

## Streets

1. Discussion that there has been too much personal garbage in the cans on Main Street. Motion to remove the trash cans from Main Street, made by Tari Trowbridge, 2<sup>nd</sup> by Phillip Brewer. Thor Trowbridge and Jaime Lopez will work on removal and destruction of the cans. Tyler Kuhn will receive his last payment for August 2024 garbage removal services.
2. Drain by Laceyville Lumber was blown out by Goodwill Fire Company. The drain is 80-90% clear. The Fire Company will plan to blow out the line again soon.
3. Trees at corner of Maple/Franklin Street have been trimmed
4. ShellyAnn will have the flags for Main Street cleaned and ready to put up by end of September.

## Mayor's Report

1. Donovan Park Walking Trail and access to river area are both completed. Kristy is waiting to hear about availability of some more millings for the trail.

## Sewer Update

Sewer shutoffs were posted, and all payments were made to Sewer Authority.

## Parks

1. The Robbie Wiles monument is ready to be positioned, Jaime is waiting for 2 good days of weather to complete.
2. Donovan Park updates provided in Mayor's report.

## Correspondence

1. Laceyville Borough received a letter from PA Department of Transportation stating that sign along Route 6 needs to be removed. Kristy is working on this and currently waiting for a response from PennDOT.
2. First Energy provided notice of a power outage September 6 in Laceyville area.

## Old Business

1. Laceyville Library Plumbing. Phil is waiting for an estimate.
2. Lisa presented the quote of \$1,857 from Force N Technologies for services to move from laptop to Microsoft Surface, planned monthly backup service, virus protection, 2 monitors, 2 docking stations, and 2 keyboard/mouse. It was recommended to purchase the hardware online and proceed with other services quoted. Motion to approve revised estimate from Force N Technologies without hardware and to allow Lisa to purchase 2 monitors, 2 docking stations, and 2 wireless keyboard/mouse, 1<sup>st</sup> Tari Trowbridge, 2<sup>nd</sup> by Jaime Lopez.
3. Lisa spoke with a representative from QuickBooks about the online option. It is going to be expensive. Decided to stay with desktop at this time.

## New Business

1. Set date for Budget Workshop. Consider week of October 21, 2024.

Motion to Adjourn at 8:30pm was made by Phillip Brewer, 2<sup>nd</sup> by ShellyAnn Shotwell.

Next meeting, Tuesday, October 1, 2024, at the Borough office, 342 Church Street Laceyville, PA 18623.

Minutes recorded by Secretary, Lisa Mapes